**รายงานการประชุม.....................................................**

**วันที่..................................................**

**ณ.....................................................**

**ผู้มาประชุม**

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| **ลำดับ** | **ชื่อ-สกุล** | **ตำแหน่ง** | **ตำแหน่งกรรมการ** |
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**เริ่มประชุมเวลา.......................................น.**

**ระเบียบวาระที่ 1 เรื่องที่ประธานแจ้งให้ทราบ**

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**ระเบียบวาระที่ 2 รับรองรายงานการประชุมครั้งก่อน**

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**ระเบียบวาระที่ 3 เรื่องสืบเนื่องจากการประชุมครั้งก่อน**

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**ระเบียบวาระที่ 4 เรื่องเสนอที่ประชุมให้รับทราบ**

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**ระเบียบวาระที่ 5 เรื่องเสนอเพื่อพิจารณา**

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 **เลิกประชุมเวลา......................................น.**

 **.............................................ผู้บันทึกการประชุม**

 **(.............................................) (เลขานุการ)**

 **.............................................ตรวจทาน**

 **(.............................................) (ประธานฯ)**